

Town of Farmington
Economic Development Committee Meeting Minutes
Thursday, September 28, 2023
Selectmen's Chambers
356 Main Street-Farmington, NH 03835

Committee Members Present:

Danielle Harris, Chairman
Taylor Crawford, Vice Chairman
Ann Titus, Selectmen's Rep
Stephen Henry, Planning Board Rep
Jason Lauze

Committee Members Absent:

Dan Woodman
Adam Giles
KJ Cardinal

1). Call to Order:

Chairman Harris called the meeting to order at 6 p.m.

2). Pledge of Allegiance:

All present stood for the Pledge of Allegiance.

3). Public Comment: None

4). Review of Minutes:

April 11, 2023- Public Meeting Minutes- No errors or omissions

Motion: (Titus, second Crawford) to approve the minutes as written passed 5-0.

May 25, 2023- Public Meeting Minutes- No errors or omissions

Motion: (Harris, second Crawford) to approve the minutes as written passed 5-0.

June 22, 2023- Public Meeting Minutes-No errors or omissions

Motion: (Crawford, second Harris) to approve the minutes as written passed 3-0-2 (Henry, Lauze –abstained).

August 24, 2023- Informational Session (due to lack of a quorum) - No errors or omissions

Motion: (Harris, second Crawford) to approve the minutes as written passed 4-0-1 (Henry abstained).

5). Renewal Certification of Previously Granted ERZ Designations:

Sarah Greenfield Business Park & Main St. from Elm St. to Blouin St., Central St. from Main St. to Lilac St.-Mrs. Harris said they are working towards this and they need to submit that and asked the members if they had any initial thoughts.

Mr. Crawford asked what some of the thoughts were going around the revision for the one zone (Sarah Greenfield Business Park surroundings).

Mrs. Harris said she heard that part of it is wetlands around the McCarthy Trail so that can't be utilized much and keep the trails around that area.

Mr. Henry said it's not really developable land. He said a lot of the Sarah Greenfield Park was not in the ERZ- there was only 1 lot that was in the old ERZ and why they included the industrial park that is developed already and has been revitalized why they are putting that back in he couldn't tell them.

He said they added some land across the street on the other side of Rt. 153 that they had approved site plans for a solar farm for that land and the same company was doing the Town landfill project and some on some private land but that hasn't gone anywhere for a while. He said they threw some more up on Rt. 11 and they added the compost facility in there as well which brings it out to Paulson Rd.

Mrs. Harris said they are looking for their input and asked if they are thinking to keep the ERZ zones that are available and if they are in favor of the proposed revisions.

Mr. Henry said he talked about adding some of the dirt lot behind where the Union Communications building used to be off of the back side of Central St. He said there is a gravel lot there that is attached to the commercial buildings that front on Central St. and that wasn't included there and he didn't know why.

Mrs. Harris asked if people use that for parking.

Mr. Henry said the phone company has spools of wire out there and there would be trucks and equipment and stuff out there. He said it looks like it is multiple lots but is outdoor storage.

Mrs. Harris asked if they should include that in their recommendation and see if they can extend it to that.

Mr. Crawford asked if that space was zoned commercial.

Mr. Henry said he was pretty sure it is commercial space but he didn't know exactly how the Village Center was drawn up as he was seeing lot lines that end there so he was not sure of the exact borders of the VC. He said it looks like there is a lot that is cut out like a roadway between some of the lots.

Mrs. Harris asked if they felt comfortable to vote on moving forward with these with a request for that to be added.

Consensus of the committee was they were comfortable with doing so.

Motion: (Harris, second Henry) to accept the proposed revisions and add in the multiple lots within that gravel area passed 5-0.

6). ERZ Informational Webinar for Businesses:

Mrs. Harris said she wanted to give an update on the Oct. 25 informational webinar for businesses. She said they are working with the Strafford Regional Planning Commission and the NH Business and Economic Affairs Division and that a rep from the BEA will be hosting that. She said the committee received copies of the draft invitation in their packets that would go out to all of the businesses in the area. She said there have been a few updates to this and they now have a meeting link with the SRPC that they put together for that event. She said there were a few minor updates to the invitation such as the Planning Dept.

Director/SRPC Regional Planner Kyle Pimental's title has changed and adding the Planning Board to the invitation.

Mr. Crawford asked if the event will be fully virtual.

Mrs. Harris said yes and this will include that meeting link so folks can pop in. She said it will be included in the newsletter as well just letting businesses know that they should receive a personal invite which will be sent out on Monday.

Mrs. Titus asked if this could go on the local cable TV Channel 26.

Mrs. Harris said yes and that is good idea.

Mr. Crawford asked how they are distributing this letter.

Mrs. Harris said it will go out by e-mail, be promoted on their social media page and in the newsletter and they will make sure to add it to TV as well so people can see the link.

Mr. Crawford asked if they could put it on the EDC page on the Town website. He said it is sometimes hard to follow a link on the screen and if they go to the website they can learn more and follow it from there.

Mrs. Harris said that's a good call. She said she would contact Mr. Pimental and see if the SRPC would promote it from their side as well.

7). Farmington Age-Friendly Action Plan:

Mrs. Harris said the next item was the review of the draft age friendly action plan and that the SRPC was also looking for their input on that. She said they were mainly looking for input on around page 10 and the action items they're considering and to look at the time frame for if its long term or short term and that may be a good place to start. She asked if there are any items that should be moved up to shorter term and there is one on the EDC regarding expanding their newsletter contact list which she thought they could move up to short term because they are already working on that.

She said she knew that the Farmington Rail Trail was listed as part of the SRPC/consultant study looking at revamping that area and asked if they have heard anything else on that. She said right now it's listed as long term and asked if it could be a medium term time frame.

Mr. Henry said it would depend on what type of revamping they mean. He said it's usable and is an active snowmobile trail in the winter but its soft sand so it's not the easiest to walk or ride a bike on. A stone dust base would make a tremendous improvement to the usability he said.

He said there are some people interested in opening it to ATV's but there are also issues from the when the state accepted or took the property and there are limits on ATV's on it. ATV's and walking/bicycle paths generally don't do well in the same spot he said.

Mr. Crawford said it's not the widest trail either-not for both of those.

Mr. Henry said but it does connect it goes right into Rochester behind their high school so there is a nice link to downtown Rochester to here. He said unfortunately there is no good way to get from it to our downtown.

Mrs. Harris asked if they are considering expanding it or a way to connect it.

Mr. Henry said it ends a little before Rite Aid on the other side of the street coming down Tappan St. to the park which is not too far from downtown but there is a missing piece.

Mrs. Titus asked if Randy Orvis is still involved in that.

Mr. Henry said he thinks Mr. Orvis is involved in trying to get others to take that ball and run with it and he didn't think he had that much run left in him for a project like that. He said Mr. Orvis was looking to build out an ATV trail network more than just there but throughout town.

Mrs. Harris said she heard that someone had mapped out a bike path but she was not sure that it connected to this. She asked if there was anyone maintaining the rail trail right now.

Mr. Henry said the snowmobile club goes through and does stuff in the winter and clears branches and stuff so it's not growing in and stays wide enough for that. He said he has seen branches cut at different times of the year so it was probably done when someone from the club has the time and the equipment but that doesn't need to be done every year.

Mrs. Harris asked if that ever was to be expanded for summer use like bikes and walking and stone dust if they were working out some sort of funding.

Mr. Henry said he thought that was a matter of the money, getting the material and putting it down and he didn't think it was high maintenance after that. He said the Cotton Valley Trail goes between Wakefield and Wolfeboro and is an active snowmobile trail in the winter, a nice bike and walking path the rest of the year and it's got a fairly firm base on that.

Mr. Lauze said he was confused as to why they were discussing expanding that trail system and putting money into stone dust or any other material when our sidewalks are falling apart in the downtown.

Mrs. Harris said that is one of the items on here.

Mr. Henry said some of it is where the money comes from and there's a lot of rail trail money out there.

Mrs. Harris said that might be why it's under long term and that's on the shorter term side.

Mr. Lauze said he thought that was part of the online survey that the Town put out which if he could have given it a negative he would have given it a negative not just a zero in terms of priority.

Mr. Henry said he has been beating that drum for a few years too.

Mrs. Harris read that "conduct a downtown infrastructure feasibility (study to understand what improvements are needed) for pedestrian safety..." is also listed as a long term timeframe and asked if they wanted to include a recommendation to make that a medium or shorter term.

Mr. Lauze said the state of the Village Center district is terrible and he knows that the Highway Dept. is way under staffed so he was not criticizing them specifically but they had until a few days ago full shrubs growing that needed to be weed-whacked and they have so many priorities ahead of the rail system. He said there are spots in the sidewalks that are not safe to walk especially for older people and we have the old gentleman in town that runs the motorized scooter who is riding in the road because the sidewalks are that bad.

He said the #1 priority for any economic improvement in Farmington is either the Village Center district or the Rt. 11 corridor. Those are the 2 top priorities he said.

Mrs. Harris said this is the first chance they've had to review this one and she was going in order of the ones they have listed.

Mr. Henry said the building fronts downtown have all been revamped and there are no dumpy buildings downtown anymore. He said they had some pretty rough looking store fronts and building fronts but not anymore.

Mrs. Titus said they have new owners and people who want to take pride in their business and that is what they are seeing.

Mr. Henry said he didn't know how many buildings had ownership changes but he knows some did and they are behind some pretty rough, dangerous sidewalks.

Mr. Lauze said on Main St. the majority (of owners) have changed in the last few years. He said the Friends of Farmington and the building beside it have been there for a while but the rest have all changed hands and from Mechanics St. almost to the old fire station almost all of those have changed hands. He said it seems like they are all putting money into it and then asked if they are still working on the old hardware store.

Mr. Henry said yes and there have been some issues there and the storefront looks nice but it's still vacant. All the storefronts look nice he said.

Mr. Crawford said it would definitely help them to have better sidewalks after they make that investment.

Mr. Henry said in the past he has heard people say the building owners don't care for their buildings so why should we care about the sidewalks well that doesn't work anymore.

Mrs. Harris said the only thing she has heard is when the new piping is coming in like they discussed at the March Town Meeting because if there is any pipe to lay they want to do that first and then do the sidewalks.

Mr. Henry said he didn't know where the pipes are and he wasn't sure the Town knows where the pipes are.

Mr. Lauze asked if there is a plan in place to start...

Mrs. Harris said that was passed at the March Town Meeting and the Hornetown Rd. Bridge hasn't been replaced yet which was also approved and she was not sure on the timing of when these things are happening.

Mr. Henry said the Town well project was a big one.

Mrs. Harris agreed and part of that is the piping going back and forth through the downtown so they are going to have to dig it up once.

Mrs. Titus said before they get the sidewalks downtown they have to revamp the water issues, the flooding and some of the pipes that are old underneath there. She said on Civic St. right by Cumberland Farms they have issues there and the road had collapsed and they fixed it but there is probably more to that and it needs some tender loving care before they get the

sidewalks downtown.

Mr. Lauze said he would agree with her but they need to be repaired on the short term even if it's just small fixes as there are some rough spots.

Mr. Henry said he is not a sidewalk expert and he was looking for a Capital Reserve Fund to put money away to do larger sidewalk projects rather than a few thousand dollars a year. He said he thinks they were putting \$40,000 a year into them and he thinks that included maintenance. He said they didn't really build that much where as if you bid out a \$250,000 project he thinks they would do a lot more for \$250,000 at once than \$25,000 a year for 10 years.

Mrs. Titus said they have side streets too that don't have any sidewalks that used to have those 40 years ago and they don't have them anymore and they're walking to school and they should be replaced. I'm 4'7" and I walk on those sidewalks winter, spring, summer and fall and they're not as bad as others that I've seen in other areas she said.

She said Lone Star used to have sidewalks and those are all gone and East Grove had a sidewalk and then that started coming up at one point so they had sidewalks in different areas on side streets and they were never replaced. I think it probably comes down to money she said.

Mrs. Harris said it seems like timing too and asked if the Selectmen know when the construction would be happening.

Mrs. Titus said they probably do but she doesn't have that information. She said Highway Dept. Supervisor Ed Brannan is going to bring them a list of the roads that he is going to be doing and his work orders and she could bring that to their next meeting.

She said they need to put money in the Capital Reserve Funds and they need to start saving and be proactive.

Mr. Henry said on a sidewalk project if you put out a bigger project you'll get more people bidding, you can get more for your dollar it's just putting that equipment on the ground costs money and if you only do 200 ft. of sidewalk you're not amortizing that landing cost very much.

Mrs. Harris said there are sidewalk grants and she thought we got one a while back but there may have been reasons why it can't be used such as if we don't have the equipment we can't use the funding. She said it looks like the Planning Dept. and Public Works will be responsible for first conducting an infrastructure feasibility study and it's listed right now as long term and asked if that's the first step even if we don't have the funds or we can't do it right away if that could be moved up if that's the first step.

Mr. Henry said they have the grants for the housing coordinator so anything they can tie to housing they have some money for. These might be questions for Kyle (Pimental) he said.

Mrs. Harris said any feedback they can provide to him and they are looking at providing housing downtown so if this helps connect downtown housing to downtown... She then asked if there were any questions or comments members wanted to provide to them.

Mr. Crawford said a lot of it seems like it's in the assessment stage for a lot of these big things so they will know more once those steps get taken.

Mrs. Harris asked if there were any changes that should be done to the Age Friendly Plan and there are things like way finding and improving signage for downtown that she was sure would be after the sidewalks.

Mr. Henry said they mostly need a lot of caution signs right now and watch your step.

Mrs. Harris asked if the Planning Board reviewed this and if they presented any feedback or recommendations for changes.

Mr. Henry said he has classes on Planning Board nights for a while so he hasn't been to their meetings.

Mr. Crawford asked where the new senior center is located.

Mr. Henry said it is in the building that was formerly the courthouse and it says old courthouse on the front of the building. We don't have a new one but we have an old one he said.

Mrs. Harris said it looks like a nice building and it looks like it might have been renovated recently. She said it on the list for short term because they have it and it sounds they are just trying to increase the use for it. It looks like they are trying to host more events and they are having some events now they've been posting on Face book but it's not always open she said. She said the only feedback she has on this is there are many of the items that can be accessed by every age group or capture the widest net like infrastructure.

Mrs. Titus said this is very nice but she would like to attract bigger businesses to come to town for jobs and it would help this community so much. She said not have anything come in to hurt the downtown businesses or any surrounding business but something different, something bigger to employ 40 to 100 people because there are a lot of people still looking for jobs and maybe other ears should be out there thinking about what kinds of businesses they want to come to town and reach out to them.

Mrs. Harris said that ties in well with the consultant's work for what's on Rt. 11 and it seems like that's the place for all these stops that they made.

Mr. Henry said he has been pushing looking at the zoning for all of the areas that are essentially the gravel pits off of Rt. 11 and that keeps getting pushed back and with this study that has been pushed back as well so most of that gravel pit land is currently zoned as residential. He said a good chunk of it was just sold through an estate auction and the Town bought some of it to secure the land around a well we have leased for a while and now we own that land but there is another chunk of land that was purchased by another firm. In my mind it seems like industrial/commercial space but most of it is zoned as residential he said.

Mrs. Harris said she was the only one that was able to make the workshop on the 6th with the Planning Board and a lot of that was discussing changing it and they could provide feedback. She said she bought the map and basically they were looking at circling areas and she didn't know where to find the gravel pit on this but requesting that to be for industrial use or commercial space potentially with housing behind it.

Mr. Henry said some of the lots front on Chestnut Hill Rd., some of the lots front on Rt. 11 so

it's residential on the Chestnut Hill Rd. side, it's very commercial on the Rt. 11 side so how do you decide what gets to go where and a lot of things were discussed. He said right now there is about 600 ft. back that is business/industrial and then beyond that is residential. If the lot is split by the zoning then the bigger portion kind of dictates what it would be he said.

Mrs. Harris said it seems like along Rt. 11 it should be if it's directly visible that you can see from the road that should be commercial and industrial use only and if there is going to be any housing having channels to where it's further behind not like single use housing right on Rt. 11.

Mr. Henry said he didn't think anybody is look for that and he just sees a lot of that land back there as a good place for larger industrial development. He said there are water table and wells issues because there is a well further down that feeds Rochester. I'm not an expert in those concerns or areas but it seems like a good spot to not have a giant subdivision that's not going to have the same tax benefits as commercial use he said.

Mrs. Harris said there is a survey right now and they are trying to collect data for that use to show that and asked any of the members who haven't taken the survey to take it.

Mr. Henry said they don't know what the property owners want to do and in his mind the first step is to talk to the people that own these lots about how they would like to see it zoned. He said he would hate to rezone a bunch of lots and then have them say they planned on that is where their families' houses are going to go and this is their land and he didn't want to take that away from somebody.

Mrs. Harris asked if they are being approached to have their land be purchased for commercial use and if the Town is pursuing some of these things.

Mr. Henry said he didn't know.

Mr. Lauze said on page 21 under Goal 5 it says "Revise minimum lot size and maximum density requirements in the urban and suburban residential zones" and asked if that was just addressed with the density in general. He said he knew that was discussed as far as the Village Center district.

Mr. Henry said in the VC density was based on lot size not building size and we changed it more to the building size for how many residential units but then there is the parking factor in there too. He said he didn't know the minimum lot sizes but some of them are $\frac{1}{4}$ of an acre or if you were going to have more than 1 unit on the lot it had to be big enough like it had to be 1 acre if you had 2 units. He said there are a handful of lots that could potentially say if the minimum lot size went from a $\frac{1}{2}$ acre to a $\frac{1}{4}$ acre there are some lots that could be divided and have more residential put in there.

Mr. Lauze asked if the Planning Board looked at just the VC not the whole...

Mr. Henry said he thinks it was the urban residential and maybe the suburban residential. He said he didn't think the VC was looked at much for density as that has already been addressed by taking off the size of the land and putting on the size of the building and the parking requirements.

He said if he remembers it correctly some of the density on the urban residential was for duplexes so you could have a large house on a decent size lot but if it's going to be a duplex the land would have to be bigger. He said a duplex is not the same as having an accessory dwelling unit and the ADU's increase livable units but the owner of the property has to live in 1 of the 2 units and with a duplex the owner of the property doesn't have to live in either of the units.

Mrs. Harris said she was wondering why they didn't put a timeframe to this and asked if they funded the Housing Navigator position and hired someone.

Mr. Henry said yes and that she works for us and one other town it's a split position.

Mrs. Harris suggested that they assign a timeframe to the work on this side and it looks like the Planning Dept. and the Planning Board (listed as the responsible parties) get to decide.

Mr. Henry said some and in some aspects they are still only advisory to the Selectmen. He said but the Planning Board can do a little bit more than EDC as far as making things happen.

Mrs. Harris asked if there were any other recommendations for the Planning Board and the Planning Dept. team.

Mr. Henry said not at this point and there were no other comments.

Mrs. Harris said Mr. Henry knows what the EDC's recommendations would be for it to take to the Planning Board.

8). Event Budget Review:

Mrs. Harris said this is an older item regarding Hay Day and over the summer folks were busy and they didn't have everyone here. She said they hosted a photo booth and things like that but one budget item was they ordered cookies from bakers in town so she was going to see if they could get reimbursement for that. She said it would come out of the members' funds and that it was a total of \$98 and the process here is submitting the invoice that was paid.

She added that folks loved it and that the Hay Day event was really successful, they had raffles and things like that and folks got newsletters to learn more about ways to participate.

Motion: (Henry, second Titus) to reimburse any EDC members that have receipts for items that were provided for Hay Day activities passed 5-0.

Mrs. Titus asked if their budget was still \$600-\$700 for the year.

Mrs. Harris said yes and they have a good amount of funds left so if there are any ideas on how to utilize the rest of it.

Mr. Henry said he wants more cookies.

Mrs. Harris said with the Adopt-a-Spot they have downtown everything was planted and it looked great but they need more funds for next year. She said they ran out of funds and didn't have anything for mulching so they could make that space downtown look nicer.

She said they have the space at the old fire station and there's one next to it where you can see where it's mulched and they have the strip. She said fall is also a great time to mulch and asked if they want to approve additional funds to that budget. We could utilize it for something else if anyone has ideas but we do have other funds and I hear if you don't use them you lose them

for next year she said.

Mrs. Titus said she wanted to wait until they get money for the Adopt-a-Spots to see how it all worked out for them this year. She said the Woman's Club gave \$200 for their Adopt-a-Spot and that she drove by it today and it was all cleaned out and there were plants and bushes that were coming up every year.

She said they replenished about \$75 every year because most of that spot was already filled and those flowers would come up and now there's nothing there. She said she didn't know what happened or if they thought they were all weeds so she needs to get some more information. She then asked if Mrs. Harris had been by their spot yesterday or today.

Mrs. Harris said she noticed where one plant is someone put a sign over it which ideally they would like it to get water and sun but she didn't know if that was somebody from the Town or if someone brought in a sign and posted it there. She said with it being fall things are losing their season but they did all perennials so things will keep coming back bigger every year. We only had so much and it's a large space so we could use more funds next year to keep making it fuller and every year if we add a little bit more that will be a nice space she said.

Mrs. Titus said and flowers are expensive.

Mrs. Harris said mulch protects your investment and helps keep moisture in the ground so they don't burn out and keeps the weeds out.

Mrs. Titus asked what she was looking at for money.

Mrs. Harris said they could continue to use their budget and that they tried to shrink that fund before but they're seeing after the fact that they could use additional funds they could use just for mulch and even \$100 for mulch for this year and see how far that gets them is one idea.

She said is open for other ideas for additional use of funds in the future with this and they could also do prints or direct mail if they thought that was more helpful for some folks to get an invite for this workshop they could do direct mail as well and see if the Town can help out with the printing and postage.

Mr. Henry said the people that would be likely to come to it physical mail is not going to make the difference. He asked if it makes sense to mulch now or wait until the spring and put a larger investment into it in the spring.

Mrs. Harris said mulching in the fall is also good as it will protect it for the winter as well which also helps with the investment they put into it this year.

Motion: (Henry, second Titus) to allocate \$100 from whatever remaining budget we may have to some mulch and see where the discussion leads;

Discussion: Mrs. Titus asked who would be doing the mulching.

Mrs. Harris and Mr. Crawford said they would do the mulching.

Mrs. Titus said they are testing down there right now so she wouldn't do it this week and suggested that they cover it up after because plowing, salt and sand could mess it up.

Vote: the motion passed 5-0.

9). Fall Newsletter Update:

Mrs. Harris said the committee received copies of the fall EDC Newsletter because they weren't able to meet in August and it was added to the Town website and was just posted to social media.

Mrs. Titus said this is a really nice newsletter and she was very impressed. She said it's colorful, it has a lot of great information about the community and there are a lot of nice things in here.

Mrs. Harris said one of the businesses featured is the Hussey Mountain Tree Farm and that a lot of folks haven't heard that they offer fall camping and they are the only private ski area in New England. She said Dough Boys Pizzeria is working on expanding their hours and that place looks really good as they renovated their space as well.

She said hopefully they will get more folks to take the survey (about current and future land uses along Rt. 11) that is closing on Oct. 8 and that folks will come to the workshop. She said in the past the Town had a distribution list where they've been e-mailing it out and she wasn't sure that was happening anymore so she was planning to e-mail this out from the EDC's e-mail address. She asked if there were any other committees that were utilizing group e-mail to the Town for that distribution list.

Mr. Henry said he was not sure.

Mrs. Harris said she was curious if it was being done with anyone else and if it should stay with them. She then said she would take it over and make sure it goes out virtually.

10). Any Other Business that may come before the Committee:

Old Firehouse Update-Mr. Crawford said she mentioned the testing being done at the old fire house and asked if there was any update to where they are at on that.

Mrs. Titus said they're drilling to see if there's anything that comes up after they do the drilling in 4 or 5 areas and then when they get the update on that they will know where to go from there. She said they don't want to keep the property and they definitely want to sell it but they have to do certain things in certain phases to go before they put it on the market.

Mrs. Harris asked if anyone responded to the Request for Proposals.

Mrs. Titus said she would say no but she was not 100% sure.

Mrs. Harris said that was a tight deadline.

Mr. Henry said an auctioneer would have it closed in 60 days.

Mrs. Harris said she hoped the Town wants to make sure that the right fit goes in there.

Mrs. Titus said it's in the phase of drilling right now. She said they are going to do something with it but you have to go through the right steps. You can't do things overnight sometimes even though you might want to. We're moving forward and things are being done and we want to do it right she said.

Mrs. Harris asked if they had considered bulldozing it and that she has heard that in town.

Mrs. Titus said she didn't know. She said when the drilling is done she can bring that information and share it.

11). Next Meeting: Thursday, October 26, 2023

Mrs. Titus asked if their next meeting would be Oct. 26.

Mrs. Harris said yes it's the fourth Thurs. of the month and then they get into Nov. and Dec. and asked if they would end up canceling those meetings or rescheduling them.

Mrs. Harris said she hopes they can get a quorum of the members for the next meeting as it might be their last meeting of the year.

Mr. Crawford suggested moving the Nov. meeting by one week to the Thurs. before or the Thurs. after Thanksgiving.

Mrs. Harris said if they were to move a meeting she could see if they can have the winter newsletter for next month just to review. She asked if moving it to the second Tues. of the month would work for the members.

Mr. Henry said Mondays, Tuesdays and Wednesdays don't work for him right now.

Mrs. Titus asked if they wanted to move the Nov. meeting to Thurs., Nov. 16 which is the week before Thanksgiving.

Mr. Henry said there is a Trustees of the Trust Funds meeting scheduled that night.

Mrs. Harris said the Town website says the 1st, 2nd and 4th Thurs. of the month is taken and it looks like the 16th and the 30th are open. She said she would try for the 16th first and confirm if that's available and then get back to the committee.

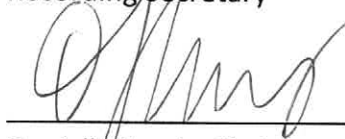
12). New Members Needed:

Mrs. Harris said they could use some more members so if there is anyone they know that would be interested in joining they could utilize them and asked the members to get the word out that they could use 1 or 2 more members.

13).Adjournment:

Motion: (Titus, second Henry) to adjourn the meeting passed 5-0 at 6:58 p.m.

Kathleen Magoon
Recording Secretary



Danielle Harris, Chairman