

Town of Farmington
Conservation Commission Meeting Minutes
Thursday, March 14, 2024
356 Main Street-Farmington, NH 03835

Commission Members Present:

Bill Fisher, Chairman
Jim Pollard, Secretary
Gerry Vachon, Selectmen's Rep
Amber Hall
Brianna Lavoie

Commission Members Absent:

Richard Ballou, Vice Chairman

Others Present:

Residents Scott Stephens, Tyler
Stephens

1). Call to Order:

Chairman Fisher called the meeting to order at 6 p.m.

2). Pledge of Allegiance:

All present stood for the Pledge of Allegiance.

3). Welcome New Member:

Mr. Fisher began by welcoming new member Brianna Lavoie to the Con Com. He said she sent him an e-mail and was interested, he sent her a copy, they talked a little bit and in a couple of weeks she is here. He said he was glad she was here and thanked her for joining. He said she has a very diverse background and that she is at UNH working on a degree.

Ms. Lavoie said she is at Great Bay Community College for the environmental sciences.

Mr. Fisher said that will bring a level of knowledge they greatly need to the commission and thanked her again for joining.

4). Election of Officers:

Mr. Fisher said the Con Com bylaws state that after the Town Meeting each year, they need to elect new officers for the Chairman, Vice Chairman and Secretary positions. He said he would like to postpone that with the commission's approval to the end of the meeting so he doesn't stick a new Chairman with trying to run this meeting and all the stuff he has on the agenda.

He said he will be leaving after their next meeting in April so that is why he wanted to table it until the end of the meeting and asked if everybody agreed.

Mr. Pollard asked if he was going to Chair the April meeting.

Mr. Fisher said no he was just moving the elections down to the end of this meeting.

Consensus of the members was they agreed to move the elections to the end of the meeting.

5). Public Comment:

Mr. Fisher said if there was anybody in the public that would like to make a comment. He said

there were 2 gentlemen in the audience tonight and he forgot to write their names down that are thinking about joining the Con Com and he just turned in their forms. He said if they would like to say anything they could step up to the mike and state their names for the record.

Waldron Road resident Scott Stephens came forward and said he and Mr. Pollard are neighbors and Mr. Pollard approached him the other day and told him they are looking for members for the Con Com and asked if he or his son would be interested in joining and he said yes they are interested.

Mr. Fisher said that's great and they have needed members for some time and there are things they haven't been able to do because they have been so short of members. He said maybe the new commission might want to take those up such as a quarterly training session for the Town, a get together for 1 evening for a lecture on some type of conservation project or need on anything like gardening, beekeeping, forestry or anything that comes to mind. He said there are a lot of people out there that do these types of lectures, UNH, Moose Mountains Regional Greenways sometimes does some and there are a lot of different sources. Maybe we could get that started again if we had more volunteers that can help take that on he said.

He thanked Mr. Stephens and his son for volunteering and asked if his son if he would like to come up and introduce himself to everyone.

Tyler Stephens came forward and said he is a resident of Farmington, NH and he lives on Waldron Road and he would like to take the time to say thank you for letting him have this opportunity to come to the Con Com meeting and meeting with them and meeting new faces here.

Mr. Fisher thanked him for stepping up and noted that they have needed people for several years now and they have been running kind of thin. He said their applications will go to the Board of Selectmen, they'll vote on it, notify them and then they would come up here and get sworn in and then you're a member in good standing. Thank you for stepping up to the plate I appreciate it he said.

He said to anybody else out there in the public he will keep public comments open until the end of the meeting and if there is something they would like to discuss or have questions on to feel free to come up here and they can discuss whatever is on their mind.

6). Review of Minutes:

January 11, 2024- Public Meeting Minutes-No errors or omissions

Motion: (Vachon, second Hall) to accept the minutes as written passed 5-0.

7). Old Business:

Moose Mountains Regional Greenways 2024 Conservation Commissions Mixer- Mr. Fisher said MMRG had a mixer on Feb. 15 and it was a good turnout and there were about 30 or 40 people there from the various Conservation Commissions in the area. He said they had good food, great conversation and a wonderful presentation by Forest Resources for Strafford and Belknap Counties Field Specialist Lindsay Watkins on invasive species that have come to NH that they are

trying to control and methods of trying to control it.

He said one thing they learned was unfortunately once an invasive species gets started it's very difficult if not next to impossible to get rid of it. He said the emerald ash borer was like that and it took out our trees to the side and in the front of the building and has hit NH rather hard. He said it seems like they eat up all the ash trees and then move on but they'll always be here so we have to be careful of them. He then turned the discussion over to Mr. Pollard who had some additional information.

Mr. Pollard said he sent her an e-mail after the mixer and thanked her for the presentation and asked her if she could help them with the 370-acre former Cartwright property and she said yes and gave copies of her response to the members. He said her services are free and it would probably have to be when the leaves are out further out into the early summer when it would be appropriate for her to walk the land with them and identify any issues that we have.

Mr. Fisher said he appreciated that he did that and was following up on that. He said he thought that would be very useful and there's a lot that's going to be going on with that property and they would discuss that further on in the meeting. He said he also wanted to thank MMRG Director Veronica Bodge who got this all together and did an outstanding job and it will be good to go to next year.

Mr. Pollard said he also sent her an e-mail on that and she said she would be willing to participate although she is not an expert on invasive species and Ms. Watkins is the person to go to for that.

Mr. Fisher said Ms. Watkins did a fantastic job on short notice because the person who was supposed to present it had a sickness in their family. He said she found out about it a few hours before the meeting and put it all together and it was a great time. I really enjoyed it he said.

Next Town Cleanup- Mr. Fisher said he didn't know if the members wanted to get into this now but the next Town cleanup historically has been in April towards the end of the month. He said last year they didn't have such a great turnout, they only got around 800 to 1,000 lbs. but normally they pick up at least 2 tons of trash. He said hopefully they will have better weather and more people will volunteer but he would leave that up to them to decide when they want to do it unless they wanted to pick a date now. He said he will probably show up but only as a Farmington citizen not a member of the commission.

Mr. Pollard thanked him for donating his truck and driving around and picking stuff up.

Mr. Vachon said historically they have done it on the last Sat. in April which would be the 27th.

Mr. Fisher said historically it has been the last weekend of the month usually on a Sat. and they did it once on a Sun. but that was a poor turnout and Sundays are usually family times and it's hard to get people to come out to pick up trash.

Mr. Vachon said he wouldn't be available because baseball starts the 30th of this month and there's doubleheaders on Saturdays and Sundays in Mass and Maine so he will be gone every weekend.

Consensus of the members was to schedule the town cleanup for Saturday, April 27 from 8 a.m.

to 2 p.m.

Mr. Fisher said they meet in the front parking lot of the Municipal Offices building and he usually arrives around 7:30 a.m. to set up the stuff out front but he couldn't promise that he would be there. He said they usually meet at 8 a.m. to pick up a vest, trash bags and their names and the location they are cleaning up. He said they let people pick where they want to pick up trash and they exchange phone numbers and they give us a call, they come by and pick up the garbage and deliver it to the Transfer Station. He said they try to stop no later than 2:30 p.m. to get everything to the Transfer Station by 3:30 p.m. because they close at 4 p.m. Sometimes we have had to go on the next day and pick up some bags but we try not to do that if we can help it he said.

He said they should leave the vests that they pick up with their bags of trash, they gather the vests and bring them back, clean them up and use them again next year. He said they try to supply gloves for everybody that they can keep if they like and they get it done.

Any Other Old Business- None

8). New Business:

Notices of Intent to Cut Wood or Timber- Mr. Fisher said they have 3 Notices of Intent to Cut and these are also posted on the Town website and read aloud the following:

1). Chestnut Hill Road, Tax Map R 32, Lot 6- 3 acres to be cut out of 46 acres and they are cutting white pine, biomass chips and 8 cords of firewood.

2). Tax Map R 3, Lots 6 & 9, NH Rt. 11- they are cutting white and red pine, hemlock, spruce, fir, hard maple, white and yellow birch, oak, ash, soft maple, beech, pallet ties, mat logs, pine box, pulp wood, Aspen pine, biomass chips and 16 cords of firewood. He said Packy Campbell owns the property and he believes this is down by PIP Rental.

Mr. Vachon said it looks like the 2 pits.

3). Tax Map R 64, Lots 10, 11 & 12, NH Rt. 11- owner is Mahala Voidatch (apologies if spelled incorrectly) and they are cutting white pine, hemlock, hard maple, white and yellow birch, oak, ash, soft maple, various other materials and 20 cords of cordwood and they are cutting 25 acres out of 50 acres.

Mr. Vachon said those are the lots at the end of Spring Street where it meets Rt. 11.

Walk of Cartwright Property and Invasive Species Workshop- Mr. Fisher said as Mr. Pollard stated earlier Lindsay Watkins has volunteered her services to walk the Cartwright property. He said for those of you who do not know that is a new parcel of land a little over 370 acres up off of Bay Rd. which goes all the way down to Spring St. that has been donated to the Town of Farmington by the Cartwright family. He said it's an extenuation basically of the Town forest it follows the Cocheco River all the way down from Bay Rd. where it crosses Bay Rd. at the bridge coming at the bottom of the Town forest over to the left-hand side or west side and follows all the way down to Spring St. He said it is now ours and work shall begin shortly. All the deeds, everything has been signed, sealed and delivered he said.

He said she will walk this property and look for invasive species out there and let us know what

was seen on the property and maybe come up with some ideas on how they can control it or eradicate it if possible. He said there will be much more on that in the future.

What is Next for the Cartwright Property? – Mr. Fisher said there are no definite plans yet on when and how everything is going to happen but everybody is in agreement on what the types of things they would like to see happen and what order it happens they are not even sure yet. He said one of the things being discussed by the Board of Selectmen is do they form a special committee other than the Con Com to discuss options and make plans for what we want to do with the property. He said they know they want to open it up to the public at no charge, it's your property, for families to use and asked how do they use that and how do they open it up. He asked when do they put in the parking lots, where are they going to put the parking lots, where the access will be, how do you get from one side to the other and is there going to be 2 accesses-one off of Spring St. and one off of Bay Rd. and those are all things to be determined. He then asked if the Con Com will head it up or will they partner with somebody like MMRG or SELT to help us get this going because they know the contact points they can get to do this. He asked or will they use the engineers they have on retainer with the Town to help develop the parking lots.

He asked if they should partner with Strafford Regional Planning to make the maps once the trails are put in and marked and who do they get to put in the trails. He said those are all things that are going to be up for discussion in the future but those are the things we want to see.

Mr. Fisher said they know they want to have easy access for people, marked trails for families to follow and it's pretty much level ground with some ups and downs but it's nothing very difficult. Mr. Vachon said the Bay Rd. side gets pretty steep.

Mr. Fisher said cleaning up the shoreline along the Cocheco and getting out the brush and stuff so people can go in and fish, setting up picnic tables, maybe donate picnic tables for families to go out there and have a picnic and hopefully the area will bring in people from other towns. He said for those of you that may have watched the Board of Selectmen meeting several weeks ago might know and some don't know there are 4 parcels of land that were subdivided off for residential use and by the deeds the Town can sell those 4 pieces of property and the proceeds from the sales are to be put into the conservation fund for the upkeep of the property and putting in trails, parking lots and so forth so there is very little to no cost to the Town and the taxpayers. He said this is all up in the air for who is going to do this and he was sure they would be talking about this at future meetings and he recommended they get in with the Selectmen so that everybody is on the same page with they all want to do with the property. He said he will no longer be on the commission but he would still like to be involved in some way getting that set up for the people of Farmington. I've been working on it for a couple of years now and I'd like to see some of that through he said.

He said it's a big parcel of land and he can't thank the Cartwright family enough. He said there were a lot of hoops to jump through and along with that lawyers and money spent and they received several grants to do this so there was little to no cost to the Con Com or the people of

Farmington so far. It's going to be great for us and hopefully it will bring more people into Farmington to spend more money he said.

Mr. Pollard said he started by saying should they have a committee to decide what improvements to make to the property and so forth and asked what the thinking is from the Selectmen on that.

Mr. Fisher said they haven't made up their minds as far as he knows and they are entering into the third trimester of this baby and beginning to make plans, paint the baby's room and put furniture together and make plans to get started. He said right now it's in very basic plans and the biggest hurdle they had was to get the deeds in the Town of Farmington's name. He said now that it's done, they have time to make these plans but they don't want to jump the gun too fast but we don't want to drag our feet either.

Mr. Pollard asked what would be the next step.

Mr. Fisher said the next step is for the Con Com and the Selectmen to get together at a meeting and discuss this and decide on which way they want to go. He said maybe somebody doing some research to find out what SELT and MMRG can do for us. He said when they talked to SELT before they said they have a lot of projects on their plate and they didn't think they could get to this for several years and he didn't want to wait that long.

Mr. Pollard asked if there are state or federal funds available for a project like this.

Mr. Fisher said he didn't know and that would have to be investigated. He said they knew that they wanted the land and they knew that the Cartwright family wanted to donate the land but there were a lot of discrepancies in the existing deeds-who owned what, who could sign the land over. He said there were a lot of legal things they had to go through that may have caused the Town to pass on this so they couldn't expend the time, energy or money to figure out who can do all this stuff.

He said they had contracts with the Strafford Regional Planning Commission to make maps and if they could get somebody to mark the trails and get the GPS coordinates for the trails as they go out they can give them to SRPC and they can make the maps. He said he talked with the Town Planner and he is in the beginning stages of the process to get all of the conservation properties they own or have easements on, on a large-scale map. He said they have a map but they need to get it updated and get them all marked and shown and get maps drawn for them. He suggested an Eagle Scout project for the Boy Scouts could be to figure out how to mark the trails and go out and mark them and he could start at one point or get with the Con Com and ask them where they would like him to start. He said he could be directed to put the trailhead at the parking lot and what direction to head out in and there are markers in their office that could be tacked to the trees, he could put some blue spray paint on the trees which won't hurt the trees and he can mark the new trail. He said 370 acres is a lot to cover and he could make it go out to Spring St. and end there or make it looped trail to come back.

Mr. Fisher said Rick Pelkey who is talking about joining the commission, knows of some organizations that put in trails so there are organizations and some money out there and those

things need to be researched and the SRPC could probably help them look for those grants and may even help them fill out the grant requests. He said he foresees bicycle, hiking, snowshoe and cross-country skiing trails but there will be no motorized vehicles and no hunting which is in the deeds. He said they can go fishing along the Cocheco River and that's stocked upstream by the state and somebody could contact the state and maybe get them to start stocking that more than they do now.

He said it's in the very preliminary stages and that's why he feels the Con Com should get with the Selectmen and get on the same page and see who is going to do what and they should do that sooner than later.

Mr. Pollard asked how they would set that up.

Mr. Fisher said the Con Com Chair could talk to the Town Administrator and ask when they can get on the agenda to talk to the Selectmen and he sets the agenda, the Selectmen buy off on it and then they will have a discussion.

Mr. Pollard asked if it would be appropriate to ask Mr. Vachon tonight to discuss it from his prospective and then tell the Con Com how to proceed.

Mr. Vachon said he just has to get with Mr. Dickie and get it on the agenda. He said that he and Mr. Dickie set the agenda for the Selectmen's meeting together but he didn't know if they want to throw a new Chair into the mix in the next week or so to deal with it.

Mr. Pollard asked if it would just the Chair or if the whole commission should attend.

Mr. Vachon said probably at least the officers the Chair and the Vice Chair.

Mr. Fisher said in the past when they have done this the Chairman would sit at the table in front of the Selectmen and discuss it with them but the rest of the commission would be in the audience to backup the Chairman. He then suggested it could be the Chair and the Vice Chair and a volunteer from the commission who wants to work on this project would be here with the Chairman to discuss with the board what they would like to do.

He recommended that they give it a couple of months and then get into it as we still have some bad weather coming and nothing is going to happen right away. He said there is still some final documentation they're waiting on, a Phase 1 study that is being done by BH Keith and the Planning Dept. is still working on getting those from Mr. Keith, so he would say maybe sometime in May to get with the Board of Selectmen. He suggested they let the new members get their feet wet before they jump into a Board of Selectmen's meeting.

Mr. Vachon said it would probably be a good idea to get a packet together for the new members that are not familiar with any of this so they can see the deeds, restrictions and maps and familiarize themselves with the location before they jump into a meeting where they don't know what they're looking at and want to do things if they're not familiar with the property and the restrictions.

Mr. Fisher said Kyle Pimental who is the Town Planner has all that information and he sent them portions of the Phase 1 study they have received so far which has some maps and Mr. Pimental may have more larger maps of what this property entails. He said Mr. Pimental has also talked

to the people that donated the property and he knows who the engineers were that did some previous work out there and made drawings and see if we can get copies of those drawings that show the boundaries of all of this acreage.

He said this is not just one piece of land under one tax map and one number, this is 6 or 7 tax maps being put together to make these 300 acres and it also connects to 88 acres we already had and the northeast corner of the property was already under a conservation easement with the Town of Farmington. He said so this connects to that, it also connects to Waldron's Grant and all of this is being put together by the Planning Dept. who is doing one marvelous job and he agreed with Mr. Vachon's suggestion to put together a packet on this for the members.

Mr. Vachon noted that piece of property is not a nice square and it is very irregularly shaped so it is not like the survey can just find 4 pins there's going to be a lot of pins to lay that out so the more information they can get, which is what Mr. Pimental is working on-getting permission from the old owner for us to talk to her surveyor or anyone who has done any research on the property so that's more information they can give to a surveyor so there's less they have to do and it would be cheaper to have them do it. That's not going to be a cheap survey and if we need to do it from the start, we'd probably be looking at \$50,000 just because of the irregularities and the massive amount so the more information we can give to the surveyor it will help us he said.

Mr. Fisher said if you look at the boundaries along Spring St. and along Bay Rd. it kind of looks like an old comb with teeth missing and it juts out between existing lots where people live. He said also thought this would be great for the people that live along Bay Rd. and Spring St. to know that some conglomerate is not going to be building a skyrise in their backyards and they're going to acreage that they can walk in from now and forever.

Mr. Vachon said the only thing they are currently looking at out there is the possibility of a well and they're still doing some testing up there for that.

Mr. Fisher said Town Well #6 is the main well for the town now and that thing is going on 40 or 50 years old and they don't last forever and it's supplying everybody in town. He said the other water wells, there's one up by the cemetery, one over by the old Aikman's building that is condemned and no longer used and several other wells along Rt. 11 that have come to the end of their life and they could still be used but they would have to put in millions of dollars of filters to get the Tannin out that's why sometimes we get yellow water at home and they try not to use those wells anymore.

He said there's a possibility of putting a well on this property which won't affect the property that much other than having a wellhead there and pumping it out but the big thing is going to be the cost to connect that wellhead to the Town's water supply and running a water line across the property from wherever it starts to where it hooks into the water main out by the water tower on the hill.

There were no other questions or comments on this topic from the members.

Mr. Fisher said the next step would be to talk to Mr. Pimental and see where he is at on this and

get that information to the commission to look at.

Tree Tribe Proposal to Walk French Conservation Area- Mr. Fisher said he received some mail from a place called "The Tree Tribe" from a gentleman named Tom Foster and they went out and walked the French conservation area and sent him 2 pages of different things they identified on the property and then read the following aloud: "Tree Tribe instructors hiked the French conservation land yesterday, Tuesday the 27th (Feb.) and found it a very interesting place for a variety of plant species. I'm enclosing a list of what we found a total of 53 and this is winter. We're confident we can find at least 20 more species in June when the leaves are out and the snow is gone. We all had a discussion and feel that the area's various habitats would make a great educational setting for groups seeking to identify plants. We have the expertise to help the commission tag the species if you wish for some help. Each species we tag would list the common name, scientific name and commercial usage of the trees. Enclosed is our master list of the species we found yesterday marked on the column. If you are interested in this proposal, please contact me (at the contact information listed on the letter)".

He said he went on the internet and he could find nothing about these people and he has not called them or done anything with them and would leave that up to the commission to figure out if they want to conduct this further.

Mr. Pollard asked if there was a fee.

Mr. Fisher said there was no fee mentioned but he would suppose that there is. He said he didn't know how many members are in this deal and he couldn't find any information on them. He said it sounds too good to be true and it may be on the up and up but he has never heard of these people.

Mr. Pollard said if he would give him a copy of the letter, he would send an e-mail to Ms. Watkins at UNH.

Mr. Fisher said she has already offered to do the same thing and at no charge. He gave the letter to the members to review and said he would then give it to Mr. Pollard if he would like to "run with it" and check it out.

Mr. Vachon asked if they would like him to contact the state Urban Forester and see if he has heard of them before.

Mr. Fisher said he has been with the commission for about 10 years and he has never heard of this group or anybody even wanting to do this. He said that doesn't mean it isn't a perfectly viable group he's just never heard of them so he is a little leery and needs more information. He said it would be interesting to put up little placards for the various species of trees and stuff that are out there for people to look at and it would be nice to put some placards out there for the different wildlife that has been seen and the things that are in the vernal pools to make it educational like what was done along the McCarthy Trail but it's going to take people to do it.

Town Forester- Mr. Fisher said BH Keith has been the Town's forester in the past and he has tried to contact him multiple times to get new contracts signed. He said their contracts expired 2 years ago and Mr. Keith sent him what he thought were the contracts and gave copies to the

commission so they could see what he was charging.

He said they had several contracts together, one for the DuBois property, one for the French property and a different one for the Town forest and now since all of them have expired they could group everything together including the Cartwright property into one contract and have it going for 2-3 years or whatever they decide on but he can't get him to contact him to even discuss it. He said he has sent e-mail after e-mail asking for a status on getting these things done and the Planning Dept. is having trouble getting ahold of him. My recommendation is to get a new Town forester but who I don't know he said.

He said Mr. Pimental mentioned the name of somebody that might be interested and maybe MMRG or SELT can make some recommendations. He said he would leave this up to this board and the Board of Selectmen. He said all they can do as a Con Com is make a recommendation on using this guy and if they agree/don't agree with the prices they would charge to do things. Mr. Fisher said BH Keith managed the property for them, if trees were down he cleaned them up, if a bridge was out at French conservation area he got it put in and gets them fixed for a fee because people go out there and fix them, he fertilized the fields on the DuBois property to promote the growth of native species for habitat for NH wildlife and the same thing for the French conservation area where there's large field where they cut out the scrub trees and brush to promote the woodcock and fertilized the ground to promote healthy feed for the animals. He said they managed all that stuff and gave us a very good fee for doing it and when it came time for our lands to be walked by a partner such as SELT he walked it with them and saw if there were any discrepancies and if it was something that needed to get fixed he got it fixed and would charge a commission and that would come out of their conservation funds not their operating budget to pay those things. He did a wonderful job but since COVID he's been ill and I can't get any kind of answers from him. The contracts that they had could be discussed with a new person that would take over being Town forester he said.

Any Other New Business- Mr. Fisher said he just got notified through an e-mail on March 6 and it came from the NHACC and this is one of the organizations they are a dues paying member of. He said they are putting out that Earth Day is coming up on April 22 and passed the e-mail out for everybody to read it. He said it talks about some of the stuff that is going on in the area and what people have done in the past. Earth Day is coming up on the 22nd and we are doing a town cleanup on the 27th in support of Earth Day initiatives for our town he said.

9). Public Comments:

Mr. Fisher said since there were no members of the public wishing to speak, he would close the public comment portion of the meeting.

10). Election of Officers:

Mr. Fisher in accordance with their bylaws the first meeting after the Town Meeting is when they vote on new officers for the Con Com. He said since he is leaving, he is not in a position to take any of those positions and they do have a quorum so they can vote for Chairman, Vice

Chairman and Secretary. He asked if there were any nominations for Chairman.

a). Chairman:

Motion: (Vachon, second Pollard) to nominate Amber Hall for Chairman;

Mrs. Hall accepted the nomination.

Mr. Fisher asked if there were any other nominations for Chairman. Hearing none he called for the vote.

Vote: the motion passed 5-0.

b). Vice Chairman:

Mr. Fisher said their current Vice Chairman is Richard Ballou but he is not here tonight and he didn't want to stick him with it again if he's not here and then made the following motion:

Motion: (Fisher, second Hall) to nominate Jim Pollard for Vice Chairman;

Mr. Pollard accepted the nomination.

Mr. Fisher asked if there was any further discussion and hearing none he called for the vote.

Vote: the motion passed 5-0.

c). Secretary:

Mr. Fisher said the next position is Secretary and made the following motion:

Motion: (Fisher, second Vachon) to nominate Brianna Lavoie for Secretary;

Ms. Lavoie accepted the nomination.

Hearing no further discussion Mr. Fisher called for the vote.

Vote: the motion passed 5-0.

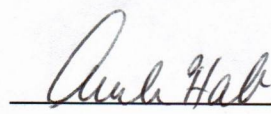
Mr. Fisher then turned the meeting over to Mrs. Hall as their new Chairman.

11). Upcoming Dates: Next Meeting-April 11, 2024

12). Adjournment:

Motion: (Hall, second Vachon) to adjourn the meeting passed 5-0 at 6:59 p.m.

Kathleen Magoon
Recording Secretary

 Amber Hall, Chairman
William "Bill" Fisher, Chairman